

# Hartsville/Trousdale County Planning Commission Regular Meeting

## Meeting Minutes

**September 11, 2023 - 7:00 P.M. – Trousdale County Community Center**

**Present:** Heather Bay, Amanda Carman, Katie Dillon, Mitch Gregory, John Kerr, Rosalie Myhan, David Nollner, Cal Welch

**Absent:** David Thomas

**Others Present:**

### Roll Call

Chairman Kerr called the meeting to order at 7:10 P.M. and asked Amanda Carman to conduct a roll call.

### Approval of Minutes

Chairman Kerr asked for a review of the August 14th, 2023 meeting minutes. Mitch Gregory made motion to approve minutes. Seconded by Heather Bay. None opposed **MOTION CARRIED**

Changes to the Agenda – *None*

Public Hearing – *None*

Old Business – *None*

New Business – *None*

### DISCUSSION

- **SITE PLAN AGREEMENT**

Rosalie Myhan provided the Planning Commission members with a current Site Plan Agreement made for the county but had not been put in to use. Planning Commission members were asked to review the current agreement and submit any questions or suggestions to Ms. Myhan via email no later than Monday, September 18, 2023.

- **SUBDIVISION DEVELOPMENT AGREEMENT**

Ms. Myhan provided the Planning Commission members with a current Subdivision Development Agreement made for the county. Planning Commission members were again asked to review the current agreement and submit any questions or suggestions to Ms. Myhan via email no later than Monday, September 18, 2023.

### Closing Remarks from the Chair and Building Office

Ms. Myhan gave an update on the permitting software and building office. She noted there has been an increase in the number of building permits and property maintenance complaints.

### Adjourn

Cal Welch made a motion to adjourn, Seconded by Heather Bay. None opposed

**MOTION CARRIED**